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Washington, D.C. 20505

Intelligence Community Staff

8 December 1981  
DCI/ICS-81-1910

MEMORANDUM FOR: OA&E ELINT Exploitation Working Group Members

FROM: Ray Wotring  
Executive Officer, Office of Assessment and  
Evaluation (OA&E)

SUBJECT: ELINT Exploitation Planning Conference [redacted] 25X1

1. This memorandum provides initial background data for the ELINT Exploitation Planning Conference being held [redacted] on Monday, 14 December 1981, and Tuesday, 15 December 1981. [redacted] facility has been reserved for our use. [redacted] accommodates 18 individuals for overnight billeting. Basic attendance at the conference will include Working Group principals, representatives from selective S&T Centers and Intelligence Community Staff officers.

25X1  
25X1  
25X1

[redacted]

25X1

3. Quarters assignments will be provided upon your arrival at [redacted]. Bed linens, towels and soap are furnished. Meals will also be served [redacted]

25X1  
25X1

4. Security considerations suggest the necessity for a notional explanation for your whereabouts during the period of the conference. It is suggested that you indicate that you will be in attendance at a Government inter-Agency conference being held at a classified military location. [redacted]

25X1

5. Security procedures preclude receiving telephone calls directly from your immediate family or other dependents during the conference. However, arrangements have been made so that in the event of an emergency you may be rapidly contacted through the Security Duty Officer, [redacted]. Therefore, in the event of an emergency have your dependents call this number and request that a message be delivered to [redacted]

25X1

25X1

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[redacted]

[redacted]

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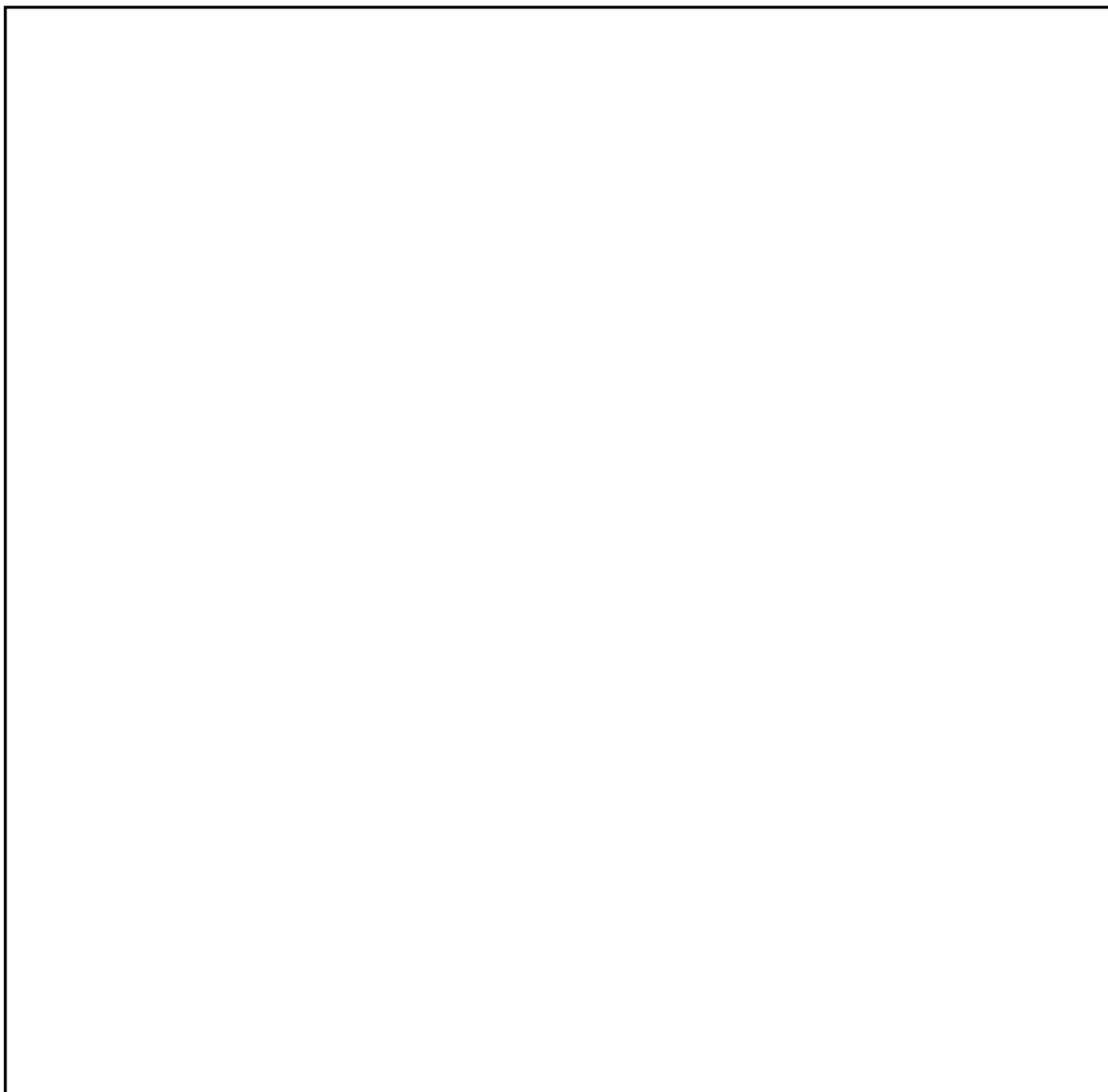
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you. Agency employees attending the conference should adhere to normal procedures and phone number in dealing with the Security Office. Additional telephone procedures will be explained to you when you arrive; however, you will be able to place outgoing personal and official calls at any time.

6. Finally, for those of you flying, a charter flight, through a DoD contract, has been secured. The following information is provided:

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- For the conferees that are not spending the night, the return flight on 14 December will depart [ ] AT 1515; however, we are presently attempting to arrange for a later departure time. (See Attachment 2.)
- For the conferees arriving on 15 December, you should report to [ ] NLT 0800 for an 0830 departure [ ].
- The return flight for all conferees on 15 December will depart [ ] circa 1730 with an approximate arrival at National Airport at 1830.

7. If you have any questions, please feel free to contact the undersigned on [ ]



2 Attachments:

Att. 1 - List of Conferees

Att. 2 - Travel Arrangements

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